



**OAKRIDGE
INTERNATIONAL SCHOOL
VISA KHAPATNAM**

A NORD ANGLIA EDUCATION SCHOOL

OAKRIDGE INTERNATIONAL SCHOOL

VISA KHAPATNAM

ADMISSION POLICY

AY2023-24

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IB Mission

The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect. To this end the organization works with schools, governments, and international organizations to develop challenging programmes of international education and rigorous assessment. These programmes encourage students across the world to become active, compassionate, and lifelong learners who understand that other people, with their differences, can also be right.

Oakridge Vision

To shape a generation of creative and resilient global citizens - a generation that will change our world for the better.

Oakridge Mission

To be the most forward thinking, technology-enabled educators in the world, using our global reach and world class teachers to create a learning experience like no other.

Admission Philosophy:

OISV's role in society is to develop young individuals to holistic young adults who are productive citizens of their country and the world. Hence the School believes in Inclusive Education and would always provide opportunity for students of Diverse Educational Needs without any bias or prejudice during the process of Admission. Students of Diverse Needs would be provided opportunity to be part of the regular class if they are able to cope within the administrative capacity of the School Support Services. The school does not believe in highly selective process of admission, except for the true intention of students according to their competency of doing a particular curriculum.

Special Support Services:

1. Special Education Needs Department (SEN):

This unit provides extra support for students of Diverse Educational Needs ranging from everyday intervention (both in class as well as individually) to arranging for Examination Accommodation for the student. School does not provide Psychoeducational assessment as supporting documents for special accommodation in examinations. The individual support is only provided in Primary School, however the processing of special accommodation is available in Senior School.

2. Counselling Services: School provides a full-time counsellor for special and general counselling of students. Counselling services can be availed through self-nomination by meeting the counsellor and / or through Staff referral.

3. Career Counselling Services: School provides in-house College Advisor who would work with all other support services to understand the true potential of the student and guide students in the process of career choice. School is the only Exam Centre in state of Andhra Pradesh for

SAT, PSAT and AP of College Board. School provides SSD SAT for students who need special accommodation during SAT exam.

4. Class Teacher – Each Curriculum and Class is assigned a Class Teacher who helps in bridge the communication gap between the school and the parents. Parents and students can consult the Class teacher for issues ranging from where to find what, whom to contact for specific issues, or any problems they face in the process of settling in the new school or thereafter.

School Curriculum and Choices:

1. The school offers Pre-Cambridge Primary Curriculum (Developed by the School) at Early Years level (Play Group, Nursery, Early Years 1 (EYP1) and 2 (EYP2))
2. In Primary School (Grade 1 to 5) The school offers Cambridge Primary (CP).
3. And in Secondary (Grade 6 to 10) students have choice between Central Board of Secondary Education (CBSE– National Curriculum) and Cambridge International (Secondary 1 and Secondary 2).
4. In Senior Secondary School (Grade 11 and 12) students have choice between Central Board of Secondary Education (CBSE) and International Baccalaureate Diploma Programme (IBDP).

Admission Standards:

1. School being a Residential Campus accepts application from around the world and believes in having diversity within the campus.
2. The School processes admission throughout the year except for Grade 10 and 12 (Where there is no direct admission). Students taking admission into Grade 11 will not be considered after September each year. Often admission is process for beginning of the term, however in some cases a Mid-Term Admission granted by approval of the Principal.

3. For all rolling admissions, Tuition fee is paid on pro rata basis applicable from the term student starts attending school.
4. Age-appropriate English competency is expected for admission into appropriate class level (Refer the Language Policy of the school).
5. School follows the age criteria of Andhra Pradesh i.e. Student should have completed 6 years of age when they join grade one. In very rare cases students coming from other states or country could be considered within a range of one year elder with written approval of the Principal.
6. Students who are eligible as per the Admission Policy would not be discriminated by way of treatment or denied admission to the school based on their Nationality, Ethnic Origin, Race, Gender, Religion or colour.
7. All admissions processed would be as per the policy of first come first serve. Admission waitlist would be processed once all the admission vacancy is exhausted.
8. In the IB Diploma Programme, students are encouraged to pursue the full IB Diploma because it is highly regarded by universities due to its challenging curriculum. However, some students opt for IB course certificates, which means they take IB exams in individual subjects without completing the entire program. To earn a course certificate, students must meet all the assessment criteria for a single subject.

For those aiming for the full IB Diploma, the following requirements must be met -

1. Take three Higher Level (HL) Courses over a two-year period.
These HL courses are intensive and cover a wide range of content in each subject, totalling 240 teaching hours.
2. Take three Standard Level (SL) Courses over a two-year period.
SL courses offer a broader overview of the subjects and require 150 teaching hours.
3. Complete a two-year course in the Theory of Knowledge (TOK).

This course explores critical thinking and the nature of knowledge and requires 100 hours of teaching.

4. Write a 4000-word Extended Essay (EE) in a subject of their choice.
The EE allows students to delve deep into a specific topic of interest.
5. Undertake a Creativity, Action, and Service (CAS) program.
CAS involves activities that foster creativity, physical well-being, and community service that must span a period of 18 months.

To achieve the full IB Diploma, students must take at least three but no more than four of their six selected subjects at the Higher Level (HL), with the rest at the Standard Level (SL). This balance ensures both depth and breadth of study in their chosen subjects.

Admission Process:

1. The Parents approach the school for admissions through various modes:
1) Online Enquiry 2) Telephonic Enquiry 3) Walk-ins 4) Messaging Services.
2. All Admission Counsellors follow the set Standard Operating Procedure of the School to address the admission queries through all the above modes.
3. A visit to the school is mandatory before final admission is confirmed. Parents and Students are provided a School Tour to understand the available infrastructure, School ethos and culture.
4. The below steps are same for external as well as internal students of the school wanting to take admission into IB Diploma Programme.
5. Admission Counsellors outline the curriculum available and also guide the parent depending on the ability of the student whether they would choose from Cambridge International or CBSE or IB Diploma.
6. The Admission Counsellors would administer the Aptitude test/s appropriate to the level of the student and the class in which admission is sought.

7. Admission counsellors would arrange for student interaction with the Segment Coordinators and faculty to ascertain his/her ability to cope in a particular curriculum and the possible intervention required (if any).
8. The decision for Admission is based on the rubric which has appropriate weightage on Aptitude Test, Admission Interaction, and previous academic transcript (Latest and most appropriate result will be considered).
9. Based on the suitability of the student for a particular curriculum (Board Requirements, Language requirements and host country requirements), the parent would be advised on the outcome of the admission. (Refer to SOP in Appendix).
10. Once the Admission process is completed, the Admission Counsellor would introduce the parent to the Coordinator of the appropriate segment. The Coordinator introduces the student to the Class Teacher.
11. Class Teacher and Coordinator assist the student on the first day at school. New students are taken for a school tour to meet all the key people – School Principal, Head of Segments.
12. Coordinators ascertain that each new student is provided with a Buddy in the same class. The Buddy student is one of the old students who would assist the new student in knowing the school and its norms. Buddy also helps in creating an eco-system for the new student to settle fast in the new environment.

Types of Admission:

Conditional Admission: A student may be given admission for a short period due to various reasons such as the inability of the student to come and attend the admission process (Mostly for Overseas candidates). Often Overseas candidates are suggested to take the test online and attend an MS Teams online interview to complete the formalities. Conditional Admission may also be given to students who do not meet the requirements and would like to prove themselves. The

Conditional Admission is reviewed within 6 weeks of admission for suitability to continue in school. No refund of tuition fee (one term only) is made for students who are found not suitable during the review process. In case of conditional admission on recommendation of the Admission Counsellor and Segment Programme Coordinator, the Principal would endorse the Conditional Admission. The remark would mention 'Conditional Admission Granted'.

Confirmed Admission: On recommendation of Segment Programme Coordinator regarding the suitability of the student for admissions, Principal would grant admission. This admission is considered as Confirmed Admission. The remarks would mention 'Admission Granted'

Denial of Admission:

Oakridge International School, Visakhapatnam believes in inspiring young minds by providing them a conducive environment, which is safe and secure for meaningful learning to take place. This collective interest of students would be safeguarded by denying admission to students who are not aligned to the ethos of the school.

Students may be denied admission under the following conditions:

1. A student may be denied admission due to the reason of age appropriateness for the class level or curriculum applied.
2. Students not meeting the minimum Board requirements (Academic credentials, Language requirements, Aptitude requirements etc) for admissions in the curriculum may be suggested alternate curriculum (if available) or denied admission.
3. Students having severe discipline record from previous school would be denied admission. School has the right to cancel admission at a later stage also, if the student was found to have severe discipline records in the past and continues to be indisciplined.

4. If the student does not submit the mandatory documents (Study Certificate, Transfer Certificate, Academic Transcript etc).
5. Legal complexities in the status of the custody of the child. In such cases admission may be granted if the parent produces the custody documents from the competent authority as per the law of the land.

Appendix I: Rubric for Admission into IB Diploma Programme

Details	Criteria	Weightage
<p>Academic Background</p> <p>Grade 10 results:</p>	<p>CBSE - Students % Aggregate marks in English, Mathematics, Science and Social Sciences are considered.</p> <p>IGCSE – Student Percentage Uniform marks in English, Mathematics, Physics, Chemistry, Biology, Business Management, Economics, History, Geography etc is used to calculate Aggregate % in at least subjects which the student is wishing to take (Which must include English and Mathematics). Students taking ESL will only be allowed to take English A SL contingent upon the Subject Aptitude test.</p> <p>MYP – Students % equivalent marks in English, Mathematics, Sciences and Individuals & Societies (At least 5 subjects including English & Mathematics).</p> <p>Other Foreign Curriculum - Students % equivalent marks in English, Mathematics, Science and Humanities as per the equivalence criteria published by Association of Indian Universities (AIU) (Any five subjects including English and Mathematics) will be considered.</p>	<p>30%</p>
<p>Aptitude Test</p>	<p>School would test the students thinking skills and aptitude to analyse and comprehend both age appropriate and commensurate to the requirement of IB Diploma.</p> <p>The test papers will be in the subjects of English, Mathematics and Sciences and will comprise questions based on Grade 10 level knowledge and understanding as well as skills such as Critical Thinking, Language Comprehension, essay writing skills.</p>	<p>40%</p>

Admission Interaction	<p>Admission Interaction is part of the admission process to ascertain the interest and commitment of the student to the IB Diploma Curriculum.</p> <p>The interaction would gauge the understanding of the student of the IB Diploma and hence the commitment to venture into a very rigorous curriculum.</p> <p>The process would also help in aligning the student and parents though to future career choices. Discussion on subject choices and career path is part of the interaction process.</p> <p>Commitment to the Core requirements of the IBDP is also discussed during the Admission Interaction.</p>	20%
Two Teacher Recommendations (From school where student completed grade 10)	<p>One Recommendation from English or Social Sciences teacher.</p> <p>Second Recommendation from Science or Mathematics teacher</p>	10%
Total Score		/100

Admissions status:

The consolidated scores of all screening tested are calculated to analyze admission eligibility.

- i. 80-100% admission granted
- ii. 60-79% provisional admission granted
- iii. 0-59% admission denied

Note: Students must take placement tests, after admission, in the following cases:

- i. To take a subject for which there are no prior marks (e.g. to take Visual Arts when student has never studied art before)

- ii. To take a subject at HL when the Class X board marks are below par (i.e. 80% (for CBSE/SSE/ICSE), 85% (US), B (IGCSE))

Counselling and orientation- admitted students must attend two counselling meetings for course selection with IBDP Coordinator and Career counsellor.

Bibliography:

'IBDP Admission Policy' 2015 Oakridge International School, Newton Campus

'IBDP Admission Policy 2016' Oakridge International School, Bangalore Campus